

St. Catherine Parish

3376 Thomas St., Ravenna, MI 49403

Office: 231-853-6222

FACILITIES RENTAL AGREEMENT

Payment Information

TYPE OF EVENT: _____

NUMBER OF GUESTS: _____

FACILITY ROOM NAME: St. Catherine Hall

IS ALCOHOL BEING SERVED? Yes / No

BARTENDER CERTIFICATE ON FILE Yes / No

IS FOOD BEING SERVED? Yes / No

EVENT DATE: _____

TIME PERIOD: _____ to _____

LICENSEE/RESPONSIBLE PERSON: _____

ACTIVE PARISHIONER OF ST. CATHERINE? Yes / No

ENVELOPE # _____

ADDRESS: _____

TELEPHONE NUMBER: HOME: (____) _____ CELL: (____) _____

HOLD HARMLESS AGREEMENT SIGNED? Yes / No

FACILITY ROOM NAME St. Catherine Hall

RENTAL FEE ACCORDING TO ST. CATHERINE'S PARISH FACILITIES RENTAL POLICY AGREEMENT \$400

LIABILITY INSURANCE REQUIRED BY MICHIGAN CATHOLIC CONFERENCE \$100

DEPOSIT \$100

TOTAL RENTAL FEE **\$600**

BALANCE DUE \$

CK# _____ DATE RECEIVED _____

I have read **the St. CATHERINE'S PARISH FACILITIES & EQUIPMENT RENTAL POLICY AGREEMENT** and I agree to all terms stated herein.

LICENSEE SIGNATURE: _____ DATE: _____

PARISH SECRETARY SIGNATURE: _____ DATE: _____

For Parish Secretary Use:

SECURITY DEPOSIT RETURNED ON _____ \$ _____ CK# _____